**BS TOURISM MANAGEMENT EDUCATIONAL TOUR LEARNING JOURNAL**

**JBLFMU (Molo), Inc.**



this journal is owned by

Prepared & Compiled by

MONA LUISA C. DE GUZMAN, MBA

July 2013

Updated by

AMABELLE T. AGREGADO, MSHM-TM  
 November 2023

**ILOILO-EL NIDO-PUERTO PRINCESA PALAWAN EDUCATIONAL & EXPOSURE TOUR**

**Introduction**

This learning journal is designed to be used by all BS Tourism Management students during their Iloilo-El Nido-Puerto Princesa-Palawan Educational & Exposure Tour. The focus of this tour attached to PCTG (Philippine Culture Tourism and Geography) is for students to be exposed to the different domestic attractions in El Nido and Puerto Princesa, Palawan.

Students are expected to read, comprehend and abide by all information outlined in this document, as well as to make sure that necessary information are filled out. Each student will be held accountable for all assignments described in this document.

**The only source of knowledge is experience.**

~Albert Einstein~

Educational reform is creating new challenges for schools. There is a movement for greater professionalism and an emphasis on the school as the locus for changes. The development of standards has created new expectations for students as well as a search for better assessment techniques. Although emerging concepts and innovations – such as the school as a workplace, teacher collegiality and school restructuring – hold promise for reform there are also some nagging historical realities: schools historically have been organized bureaucratically and hierarchically; teachers and students have been isolated from one another and have learned to work alone; leadership has been linked only to formal roles. It is because of these that educational and exposure tour helps in bridging the gap of what is in the industry and what is taught in schools.

Memories of school educational and exposure tours are among the most prominent of the formative years largely because they are a welcome break in the routine for both students and teachers. While their purpose is essentially to educate, they can also be a fun bonding experience for everyone involved. Educational and Exposure Tours are educational experiences that allow students to apply their lessons to the real world and bring out the best in each student by elevating their minds through education and exposure so they can realize anything in life is possible. Going on an Educational and Exposure Tour means more than simply leaving the school grounds. The tour should always have a major educational element with an extended impact. The importance of educational and exposure tours includes giving students the chance to build closer bonds with their classmates, experience new environments and enjoy a day away from the classroom. These tours tend to be the most memorable moments of a student’s career.

**EL NIDO-PUERTO PRINCESA**

**EDUCATIONAL & EXPOSURE TOUR**

For sophomore (second year) students of BS Tourism Management the next step is to ensure that they are exposed to the active environment of the tourism industry, particularly that of the hotels and as well as the domestic tourism establishments. This shall be their second curriculum related educational and exposure tour. Students are actually enjoined to participate in the Iloilo-El Nido-Puerto Princesa, Palawan Educational & Exposure Tour

Tour Description: This educational tour will expose students to the actual domestic attractions as well as to actual situations in a Hotel or Restaurant establishment. This will likewise provide them a familiarization and exposure to tour guiding services.

General Objectives: At the end of the tour students are expected to have understood and could discuss the different concepts relating to Front Office operations as well as be able to relate their learnings to concepts discussed in their PCTG-Philippine Culture, Tourism and Geography subjects.

Specific Objectives: At the end of this educational tour the students should be able to:

1. appreciate the local tourism offered by El Nido and Puerto Princesa, Palawan (particularly those relating to Front Office Operations and Philippine Culture, Tourism and Geography);
2. relate concepts of PCTG as experienced during their tour;
3. be able to understand fully the day-to-day operations of a hotel/resort/restaurant and the application of PCTG concepts in the Front Office operations; and
4. build camaraderie amongst fellow students while experiencing learning outside the classroom.

**Joining the Tour**

As a student participant for the tour there are many responsibilities which are outlined here. Meeting these responsibilities will be factored heavily in a student’s eligibility to participate in the tour.

**Eligibility Criteria for Participating in EL NIDO-PUERTO PRINCESA**

**Educational Tour**

All participants for EL-NIDO-PUERTO PRINCESA Tour are expected to complete the following items (for your guidance put a check mark on the box provided if you have completed such criteria):

* Must have enrolled in the subjects (you may indicate the prelim grade received prior the listed the subjects indicated below):
  + TPE FOO – Front Office Operations
  + PCTG – Philippine Culture, Tourism and Geography
* Parent(s) of the students should have attended the PARENTS’ CONSULTATIVE MEETING. This session is mandated by CHED as part of their requirements for the institution prior to sending students on the educational tour.
* Student must attend the required PRE-DEPARTURE ORIENTATION SEMINAR on the scheduled date. Students must note that even though complete payment is made but if they have not attended the PDOS they may not be able to join the tour.
* Complete payment of educational tour fee a week before the tour.
* Educational Tour Waiver duly signed by Parent(s) must be submitted a week before the tour.

**Parent(s)’ Consultative Meeting**

Parents are actually required to attend the consultative meeting as a requisite for students who wish to join the Educational Tour experience. The consultative meeting shall be done on the designated date (usually a month before the date of the educational tour). The consultative meeting aims to:

* Explain the concepts, objectives, mechanics and requirements of the BS Tourism Management curriculum and the purpose of the educational tour;
* Discuss the itinerary of the tour and the inclusions;
* Come to an agreement as to the final date of the tour, terms of payment and other pertinent information regarding the tour; and
* Orient parents as to what possible activities their children will experience during the tour.

By the end of the meeting, parents are supposed to choose the tour package which they wish their child to experience.

**Pre-Departure Orientation Seminar (PDOS)**

A pre-departure orientation seminar (PDOS) is conducted to ensure that students are made aware of what will happen prior the tour. During this seminar, speakers are invited to discuss the following:

* Precautionary Measures during Emergency Situations
* Discipline during the tour and sanctions when there is an offense
* Tour itinerary and inclusions
* What to bring and expect during the tour

By the end of the orientation, students are supposed to ensure and secure the necessary items and raise their individual concerns prior the tour. Students will not be allowed to join the tour without having attended the PDOS (regardless of full payment of tour fee). Students must ensure that their tour journal is duly signed by their Program Head during the day of the PDOS as attestation of their attendance.

**Payment of the Tour Fee**

During the Parent(s)’ consultative meeting, payment scheme and amount shall be agreed upon and followed. The tour fee, however, must be paid in full a week prior to the departure of the students. This is to ensure that the suppliers and service providers are also paid in full prior the tour.

**Student Tour Portfolio**

The Student Tour Portfolio encapsulates the cumulative experience of the educational tour. It is a collection of materials developed and assembled by the student as evidence of their performance and acquired skill and knowledge, over the course of their tour.

The portfolio allows the student to reflect on the most significant events and experiences of their educational tour. Students integrate these reflections into a comprehensive portfolio which both showcases their specific achievements during the tour and analyzes the quality of their learning throughout the tour. While contents are normally compiled in a long size brown envelop (with plastic envelop), other formats for displaying the portfolio are acceptable. All submissions must be well organized (i.e. table of contents, tabbed), typed and otherwise professionally presented. The front cover and title page must include: name, title of the tour, and date of tour. The following suggestions are not intended to be all-inclusive, but are only guidelines for the tour portfolio.

The portfolio may include but is not necessarily limited to the following contents:

* **SECTION A: Paperwork prior tour**. This portion of the portfolio includes student’s requirements that must be submitted to the tour coordinators, a copy of which should also be provided to the Program Head. These requirements are as follows:
  + Copy of the Official Registration Form duly signed and marked as officially enrolled
  + One-page Resume with 2x2 picture
  + Medical Certificate (indicating student is fit to travel, also indicate allergies and health conditions i.e. asthma)
  + Original copy and a photocopy of a waiver executed by the guardian/parent of the student
* **SECTION B**: **Company Profile(s)**. This portion should also provide an in-depth overview of the companies visited for familiarization. This section is part of the learning journal and should be filled up accordingly.
* **SECTION C**: **Overview of the Tour Experience**
  + Tour Goals and Objectives (as stated in *Tour Plan*, personal goals to be stated)
  + Summary of Tour Experiences (*Photo Essay*)
* **SECTION D: Tour Learning Report Section**
  + Daily Activity Log and Journal
  + Evaluation Forms (test and activity logs)
  + Student Evaluation of the Tour
* **SECTION E**: **Appendices**. These are items, photos and other relevant documents related to student’s tour experiences.

**For the Tour Participant**

The PDOS will have helped to prepare student for his/her educational tour experience. Whether or not students have actually joined a tour exposure and educational trip, it will be good preparation to read some basic written information about it, as well as more specific information about tour policies concerning conduct and discipline, including matters of health and safety.

**Health and Safety**

There are a number of main safety issues. Since student participants are exposed outside of the University vicinity, they will be exposed to people and situations which might pose danger. By the time of the tour it should be clear who supervises the student and their responsibilities for health and safety.

Students should be made aware of:

1. The safety policy and his/her responsibility to follow that policy
2. Educational tour hazards including prohibited areas and rules during a Familiarization Visit
3. The importance of complying with the rules when on tour
4. Good housekeeping and how it prevents accidents, for example: shutting doors, storing luggage safely and following the correct routines of the tour
5. The ways hygiene can be maintained
6. The use of the fire alarm and evacuation procedures

It is important that students keep in mind all of the above mentioned. They are further advised to be familiar with the safety policies and procedures during the tour and diligently follow these to avoid harm to their persons.

**In Cases of Emergencies**

In case of accident or sickness or any other emergency, the agency in charge of the tour should notify by telephone and without delay the accompanying instructor, if a home telephone number is given parents are also to be notified. Students must be allowed to use whatever first aid facilities the tour operator provides. Further, for safety students are insured during their travel and are included in the tour fee.

**Things to Remember**

* Try to find out as much information as possible about the places to be visited beforehand; it will help you to settle in and enjoy the tour.
* Make sure you know how you are going to get to and from the assembly area
* BE ON TIME. Always arrive on time (as much as possible be at the designated assembly area 15-30 minutes ahead of time). If you are unavoidably delayed, apologize and explain why. Be reminded that for every minute delay the tour experience of the whole group is affected.
* Pay close attention to instructions you are given during the tour. Make notes if it will help you (for this you can use the portion in this learning journal. This can also be submitted as part of your portfolio)
* Always ask questions if you are not sure about something – you are not expected to know everything and it is better to ask if you are in doubt.
* Your attitude during the tour is important – you cannot always be smiling, but try to be pleasant to people and do the best you can. Positive attitude to your fellow students, instructors and other tourists can often contribute to the success of your experience.
* ALWAYS OBEY SAFETY REGULATIONS EXACTLY – they are for your safety and that of others. Make sure you know the Health and Safety Procedures during the tour and your responsibilities for yourself and others.
* Take the opportunity to find out as much as you can about the places visited by talking to people and using your eyes and ears.
* If you are sick always advise the tour coordinator – do not just stay away. Note that if you are not feeling well and keep it to yourself you may end up not being able to participate fully and miss the chance of engaging in learning activities.
* Make the most of your tour experience opportunity in every way you can. How much you get out of it will depend a great deal on you.
* Ensure that each day you complete a daily record of what you have done.
* At the end of the tour make sure that you have completed the learning report record.
* And most importantly: be polite, tidy and dressed appropriately.

**To Maximize the Experience…**

participate in orientation for your tour experience

make sure you know whom to contact in case of an emergency

ask for help from coordinators or accompanying instructors when in doubt

show respect for your visited site, its staff and its clients

be aware that you are representing your University

**Be Aware of Your Limitations…**

 report to the assembly place under the influence of drugs or alcohol. NO DRINKING/SMOKING during the tour

leave personal belongings unattended.

tolerate verbal exchange or engage in behavior that might be perceived as discriminating against an individual on the basis of his/her age, race, gender, sexual orientation, ability or ethnicity

tolerate verbal exchange of a sexual nature or engage in behavior that might be perceived as sexual with a client or host establishment representative.

**TOUR RULES & AGREEMENT**

**Wear your ID at all times**.The coordinator will provide for ID tags for each participant. Make sure you wear them during the entire tour. Further your SCHOOL ID must also be worn at all times during the tour. This way you are easily identified.

Birds of the same feather flock together. We are all similar to birds hence we must make sure to **stay with the group at all times.** Please refer to the grouping list that the coordinator has provided. Also make sure that you are with your buddy during the tour (your seatmate on the bus is your buddy). Be reminded that a chaperone and a coordinator is with your group also. Aside from that a group leader will be assigned to your group to make sure that members are complete at the start of an activity and during call time.

As one should not separate from his/her buddy, should a relative/friend in the visited places wish to meet up with you please inform them that you can’t separate from the group and be with them on your own. **No request(s) from relatives/friends shall be entertained with regards to separating from the group.**Should they wish to join the group to spend time with you kindly inform the coordinator or chaperone in charge so that arrangements can be made with the travel service providers.

An early bird catches the worms. In this case if you don’t want to get left behind **be very particular with the TOUR SCHEDULE.** Always make sure to manage your free/personal time very well. This is to ensure that you enjoy the activities during the tour but NOT BE LATE for the call time. If possible **be in the meeting area 15 minutes before the scheduled time.**

**Wear the prescribed dress code**for easy identification. As we are part of the group, make sure that you also wear the prescribed dress code for each particular activity/day of tour. Please refer to the dress code provided by the coordinators for your guidance.

Please note that as per your student handbook (please refer to your student handbook pp47-57 for infractions, category of offenses and disciplinary actions) **grave misconduct during a tour shall be dealt with accordingly.** Just so you won’t forget please take note of the following:

* Smoking during the tour is not allowed (especially during meals, in the hotel rooms or in any other shared/enclosed space).
* The consumption of hard liquor is strictly prohibited.
* Defacing or vandalizing of rooms, bus seat, bunks and other items during the tour will not be tolerated.
* Partying in the designated rooms is strictly prohibited.
* Loud noises and rowdy behavior during the tour is not allowed.
* Theft and vulgarity must be avoided at all times. If caught appropriate disciplinary actions will be taken.

Bring only what you can carry. Everyone will carry their own baggage. To avoid having delays regarding baggage, you are only allowed to **ONE TROLLEY BAG AND ONE HAND CARRY.**

**Beware of strangers bearing gifts** especially whenever you are in an unfamiliar place as there are those who requests for you to bring items for their relatives back in Iloilo. You might end up carrying illegal items.

**Be alert, awake and on the go.** The tour entails us to pass through several points of entry. Always make sure to **keep filled up forms and entry documents secured**. Also make sure to take care of your valuables.

Watch for the two B’s: beauty and behavior. As this is an educational tour that aims to expose you to the culture and attractions of another place, **be a keen observer about things around you.** Further, as in class discussions always **be with your best attitude when dealing with others.** This way you won’t make an offensive remark or actions to the locals of the place. Remember that **respect begets respect** and that in all things that you do always bear in mind the golden rule **do not do unto others what you do not want others to do unto you.**

If all else fail, **seek the advice of the chaperones.** When you are unsure of what you will be doing do not fail to seek the advice of the chaperones. They will be there to assist you. Please take note though that **you are always responsible for your own actions.** No matter what the scenario is **follow the instructions given by the tour guides, the coordinators and chaperones.**

I hereby affix my signature above my printed name to attest to the fact that the above rules have been duly explained to me during PDOS. Further I am also aware that should I not conform to any of these rules, I risk disciplinary action as may be deemed appropriate by the disciplinary board of the University.

SIGNATURE OVER PRINTED NAME OF STUDENT

Date Signed:

**PRE-DEPARTURE ORIENTATION SEMINAR NOTES**

Important points to remember:

**Date of Orientation:**

SIGNATURE OVER PRINTED NAME OF PROGRAM HEAD

Note: Student must make sure that (s)he has signed in the Official Attendance record during PDOS. **TOUR PLAN TEMPLATE**

**INDIVIDUAL TOUR PLAN**

Date

Title of Tour

Participant’s Full Name

FAMILY NAME FIRST NAME MIDDLE INITIAL

Learning Objectives

1.

2.

3.

4.

5.

6.

7.

8.

Knowledge, Skills and Abilities acquired

Conforme:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Over Printed Name of Student Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Over Printed Name of Instructor Date**PARENT(S)’ WAIVER**

**JOHN B. LACSON FOUNDATION MARITIME UNIVERSITY - (MOLO), INC.**

**(formerly Iloilo Maritime Academy)**

**M. H. del Pilar Street, Molo, Iloilo City, 5000 Philippines**

**Fax / Tel. Nos. (63) (33) 3365449**

**E-mail: admin.molo@jblfmu.edu.ph**



**OFFICE OF THE DEAN**

**COLLEGE OF BUSINESS**

**PARENTS CONSENT/PERMIT/WAIVER**

To Whom It May Concern:

This is to certify that I/we, the undersigned parent/guardian have given full consent and granted permission to my daughter/son,  of taking Bachelor of Science in Tourism Management, at John B. Lacson Foundation Maritime University-Molo to participate in the Puerto Princesa-El Nido Palawan Educational Tour on December 4-8, 2023.

I am fully aware of the advantages and the benefits of which my daughter can acquire from this undertaking specifically to hone her potentials to the fullest.

That I voluntary waive any claim against the University, and the authorities in-charge for any untoward incident beyond their control which may occur in the course of her participation on the said on-the-job training, after all precautionary measure and exhaustive efforts has been taken by the person-in-charge.

I acknowledge that I have read each and every one of the provisions in this consent/permit/waiver, and I understand each of the stipulation and I agree to abide by them.

Done in Iloilo City this day of , 20\_\_\_.

Parents/Guardian

(Signature over printed name)

Address/Tel No./Cell No.

O

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Government Issued ID #

SUBSCRIBED AND SWORN to before me, this \_\_\_\_\_\_\_\_\_\_, by \_\_\_\_\_\_\_\_\_\_\_\_\_ who exhibited to me (his/her) competent proof of identification \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ issued at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Philippines on \_\_\_\_\_\_\_\_\_\_\_\_.

Notary Public

Doc. No. \_\_\_\_\_;

Page No. \_\_\_\_\_;

Book No. \_\_\_\_\_;

Series No. \_\_\_\_;

**DAILY ACTIVITY LOG & JOURNAL**

Please list below the activities which you undertake each day you work. Provide details of any specific experiences, both good and bad.

DAY 1

Insight(s)/Reflection(s):

SIGNATURE OVER PRINTED NAME OF STUDENT

Date :

Itinerary :

Tasks Completed for the Day:

- - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -

DAY 2

Insight(s)/Reflection(s):

SIGNATURE OVER PRINTED NAME OF STUDENT

Date :

Itinerary :

Tasks Completed for the Day:

**DAILY ACTIVITY LOG & JOURNAL**

Please list below the activities which you undertake each day you work. Provide details of any specific experiences, both good and bad.

DAY 3

Insight(s)/Reflection(s):

SIGNATURE OVER PRINTED NAME OF STUDENT

Date :

Itinerary :

Tasks Completed for the Day:

- - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -

DAY 4

Insight(s)/Reflection(s):

SIGNATURE OVER PRINTED NAME OF STUDENT

Date :

Itinerary :

Tasks Completed for the Day:

**DAILY ACTIVITY LOG & JOURNAL**

Please list below the activities which you undertake each day you work. Provide details of any specific experiences, both good and bad.

DAY 5

Insight(s)/Reflection(s):

SIGNATURE OVER PRINTED NAME OF STUDENT

Date :

Itinerary :

Tasks Completed for the Day:

- - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -

DAY 6

Insight(s)/Reflection(s):

SIGNATURE OVER PRINTED NAME OF STUDENT

Date :

Itinerary :

Tasks Completed for the Day:

**PHOTO ESSAY**

Provide for photos of you while you were on tour. Use additional pages if necessary.

**COMPANY VISIT(S) PROFILE**

Please complete the table below regarding the familiarization visits done during the tour. You have to complete at least three (3).

Company Name:

Company Address:

Name of Guide/Speaker

Topic discussed (main concept)

Insights/Learnings:

Company Name:

Company Address:

Name of Guide/Speaker

Topic discussed (main concept)

Insights/Learnings:

= = = = = = = = = = = = = = = = = = = = = = = = = = = = = = = = = = = = = = =

Company Name:

Company Address:

Name of Guide/Speaker

Topic discussed (main concept)

Insights/Learnings:

Company Name:

Company Address:

Name of Guide/Speaker

Topic discussed (main concept)

Insights/Learnings:

**HOTEL PROFILING**

Complete the data required below. Fill in at least two tables profiling two (3) accommodation establishments you have visited or stayed at during the tour.

Name of Establishment:

Company Address:

Name of Manager:

Type of Service (check one):

🞏 Luxury 🞏 Standard 🞏 Budget

Number of Rooms:

Guest/Customer Capacity:

Facilities (list at least 5)

Type of Rooms (list at least 3)

Name of Establishment:

Company Address:

Name of Manager:

Type of Service (check one):

🞏 Luxury 🞏 Standard 🞏 Budget

Number of Rooms:

Guest/Customer Capacity:

Facilities (list at least 5)

Type of Rooms (list at least 3)

== == == == == == == == == == == == == == == == == == == == == == ==

Name of Establishment:

Company Address:

Name of Manager:

Type of Service (check one):

🞏 Luxury 🞏 Standard 🞏 Budget

Number of Rooms:

Guest/Customer Capacity:

Facilities (list at least 5)

Type of Rooms (list at least 3)

Name of Establishment:

Company Address:

Name of Manager:

Type of Service (check one):

🞏 Luxury 🞏 Standard 🞏 Budget

Number of Rooms:

Guest/Customer Capacity:

Facilities (list at least 5)

Type of Rooms (list at least 3)

**CONCEPTS TO REMEMBER**

Below are questions regarding the tour that you have. Kindly answer as best as you could the questions

Define the following terminologies

1. A la Carte
2. Buffet
3. Menu
4. Rack Rate
5. Twin Room
6. Concierge
7. Tour Guide
8. Tour Escort
9. Package
10. One way

Choose at least one of the provinces visited during this tour and based on the components of ATTRACTIONS, AMENITIES, ACCESSIBILITY, IMAGE, SECURITY & SAFETY, and HOSPITALITY write a short essay/feature about it.

Enumerate what is asked below. Use the space provided for your answers.

1-3 Three attractions in Palawan

4-5 Name two tour guides of this tour

6-10 Name four coordinators of this tour

11-20 Aside from attractions in Palawan, list other

Attractions visited (indicate the Municipality or Province)

**EVALUATION FORM (Satisfaction Survey of the Tour)**

**ILOILO-EL NIDO-PUERTO PRINSESA-PALAWAN EDUCATIONAL TOUR**

**STUDENT’S FULL NAME SEX 🞏**Female **🞏**Male

**The BS Tourism Program of JBLFMU-Molo has designed a 6D/5N educational tour with hotel/resort familiarization for sophomores to further enhance their personal and professional development. We are also hoping that through this tour we could build further the students’ experiences and knowledge. The Program would like to obtain feedback of the services during the conduct of this meeting for the improvement and satisfaction of future participants. Kindly fill in the necessary information below and encircle the number that indicates your rating of the services and the conducted meeting.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Very Helpful** |  |  |  | **Not Helpful** |
| **Pre-Departure Orientation (Overall)** | **5** | **4** | **3** | **2** | **1** |
| **Meeting with the BST Faculty prior departure** | **5** | **4** | **3** | **2** | **1** |
| **Information during orientation** | **5** | **4** | **3** | **2** | **1** |

**Instruction: Below are items to determine your overall evaluation of the educational tour. Kindly rate the items based on the given scale. Make sure not to leave any spaces.**

**Scale: 5= Excellent 4=Very Good 3=Good 2=Fair 1=Poor**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Items** | **DAY 1** | **DAY 2** | **DAY 3** | **DAY 4** | **DAY 5** | **DAY6** |
| ***Itinerary*** |  |  |  |  |  |  |
| * Schedule was strictly followed |  |  |  |  |  |  |
| * Pacing is light to avoid rush |  |  |  |  |  |  |
| * Offices visited were significant to Tourism Profession and service |  |  |  |  |  |  |
| ***Program*** |  |  |  |  |  |  |
| * The topics in the lectures were updates to students’ knowledge |  |  |  |  |  |  |
| * There is effective familiarization to places related to Tourism Profession and service |  |  |  |  |  |  |
| * Lectures were provided by experts on the field |  |  |  |  |  |  |
| ***Transport Service*** |  |  |  |  |  |  |
| The bus driver and people who handled transfers were   * Cautious |  |  |  |  |  |  |
| * Friendly |  |  |  |  |  |  |
| Rate the bus in terms of |  |  |  |  |  |  |
| * Cleanliness |  |  |  |  |  |  |
| * Comfort |  |  |  |  |  |  |
| ***Hotel Accommodation*** |  |  |  |  |  |  |
| * Cleanliness |  |  |  |  |  |  |
| * Friendliness of Staff |  |  |  |  |  |  |
| * Location |  |  |  |  |  |  |
| * Service |  |  |  |  |  |  |
| ***Food*** |  |  |  |  |  |  |
| * Choice of food served |  |  |  |  |  |  |
| * Sanitation |  |  |  |  |  |  |
| ***Tour Coordinators*** |  |  |  |  |  |  |
| * Friendliness |  |  |  |  |  |  |
| * Knowledge of Area |  |  |  |  |  |  |
| * Concern for Safety |  |  |  |  |  |  |
| * Attitude |  |  |  |  |  |  |
| * Dependability |  |  |  |  |  |  |
| * Promptness |  |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **OVERALL RATING** | **Excellent** | **Very Good** | **Good** | **Fair** | **Poor** |

**WHAT DID YOU LIKE THE MOST DURING THIS ACTIVITY? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**WHAT DID YOU LIKE LEAST DURING THIS ACTIVITY? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**HOW CAN WE MAKE THIS ACTIVITY MORE INTERESTING? : Please feel free to write your comments, views and suggestions on the space provided below. Your comments will help the BS Tourism Program further develop and improve future activities in line with your curriculum.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PASS THIS EVALUATION SHEET TO MRS. AMABELLE T. AGREGADO or MR. BERNIE JOSEPH JIAO. MAKE SURE YOU DON’T GIVE THIS TO YOUR COORDINATORS.**

**THANK YOU SO MUCH FOR TAKING TIME IN ANSWERING THIS FORM.**